Revu 2018: Basics

This 2-day class takes place at

Kelar Pacific

6020 Cornerstone Court West, Suite 105, SD 92121

Time/Dates: 2 pm – 6 pm
                    Nov. 12 & 13 / Dec. 16 & 17
Cost: **$450 ABC Member / Non- Member**

Course Outline

The Revu 2018: Basics curriculum includes the following modules:

Module 1: Introduction to Revu
- Course introduction
- Introduction to Revu
- Classroom Exercise

Module 2: Overview of the Revu Interface, Navigation and Profiles
- Command Bar, Toolbars and Menus
- Side Panels and Tab Access
- Profiles and Profile Management
- Opening a PDF in Revu
- PDF Navigation in Revu
- Classroom Exercise

Module 3: The Markup Tools
- Overview of Markup Tools
- How to Access Markup Tools
- Types of Markup Tools
- Customizing the Properties of Markup Tools
- Using Snapshot
- Classroom Exercise

Module 4: Revu Stamps

Module 5: The Tool Chest
- What is the Tool Chest™ and Why It Saves Time
- Special Tool Sets (Recent Tools, My Tools)
- Properties Mode vs. Drawing Mode
- Custom Tool Sets
- Classroom Exercise

Module 6: The Markups List
- What is the Markups List
- Organizing Columns
- Sorting Data in the Markups List
- Filtering Data
- Statuses
- Custom Columns
- Importing Comments from Other PDFs onto Your File
- Exporting All Markup Data
- Classroom Exercise

Module 7: PDF Creation
- New PDF Creation
- Using the Bluebeam PDF Printer
- PDF Creation Using the Bluebeam Plugin
- Introduction to 2D and 3D PDF Creation Using Design Program Plugins
- Classroom Exercise

Module 8: Document Management and Setup
- PDF Manipulation
- Search: Text and VisualSearch™
- Emailing and Exporting PDFs
- Classroom Exercise

Module 9: Introduction to Studio
- Overview of Studio Sessions and Projects
- The Difference Between Studio Sessions and Projects
- How Customers Are Using Studio to Save Time

@Bluebeam, Inc.

- Getting into Studio
- Classroom Exercise

Module 10: Studio Sessions
- Setting Up a New Session
- Live Session Participation
- Record Reports
- Closing Out a Studio Session
- Classroom Exercise

Module 11: Studio Projects
- Setting Up a New Project
- Uploading Documents
- Inviting Attendees
- Setting Permissions
- Viewing Documents in Read-Only Mode
- Document Check-In/Check-Out Procedures
- Viewing Revision History
- Classroom Exercise

Module 12: Additional Resources

BLUEBEAM
CERTIFIED
TRAINING

KELAR PACIFIC
AEC PROJECT SERVICES

➢ **TO REGISTER:**   **Call or email Continuing Education:**
(858) 513-4700 x206/ Direct at (858) 203-0032/ continuinged@abcsd.org

For an up-to-date class flyer or listing of all Continuing Education & Safety Trainings, go to: www.abcsd.org/continuing-ed

---

@Bluebeam, Inc.